

MEMBERSHIP INSTRUCTIONS

(2 pages)

The 2020/2021 membership for TNHSRA and NHSRA is open. NHSRA is requiring all memberships be processed on-line through the NHSRA website. So the first step will be to go the NHSRA website and click on “Register/Member Login” at the top right hand side of the screen.

Every renewing member, including those coming up from Jr. High, already has an account. Your username should be “Last_First” (for example, Smith_John). If you have not used the system or do not remember your password, click on “forgot password”. You will get an e-mail with instructions to re-set it. If you do not get an e-mail, please send an e-mail to TNHSRA@yahoo.com for assistance.

There is an instructional video to help you through the process at the login screen. The link to the video is just above the “username” field on the logon page.

Once you are logged on, review the information that is already in the system and make any corrections or additions. You will need to print the Membership Application and the Minor’s Release. Both the Release and Application must be signed and the Release notarized by the contestant and both parents. Once signed, both of the documents need to be uploaded to your account. If you logon using your phone, you should be able to take a picture of the documents and upload it. You will also need to upload the final report card from last year. You will also pay your National Dues of \$124 online this year.

Once you have completed the membership online and uploaded the Report Card, Release, and Application, mail the following to Trista Garton (address below):

1. Minor’s Release
2. Membership Application
3. Check made payable to TNHSRA for state membership fees (\$45)
4. W-9 Form (available on the TNHSRA website)
5. Student Bio form (available on the TNHSRA website)

Trista Garton
117 Pond Circle Rd
Dickson, TN 37055

DO NOT MAIL THESE FORMS UNTIL YOU HAVE UPLOADED THEM TO YOUR PROFILE.

If you live outside of Tennessee, the membership portal will automatically generate the Transfer form. Do not upload this form. It should be signed by the National Director of the state in which you live and send it with your dues and other documents.

**YOU MUST SUBMIT ALL REQUIRED DOCUMENTS
(Application, Release, Grades, Transfer)
AND PAY YOUR NATIONAL & STATE FEES
BEFORE YOU WILL BE ELIGIBLE TO ENTER A RODEO.**

Summary:

Complete the following online:

1. Upload signed Membership Application
2. Upload signed and notarized Minor's Release
3. Upload Report Card
4. Upload Transfer, if you live out of state
5. Pay National Dues (\$124) online.

Mail the following:

1. Signed Membership Application
2. Signed and notarized Minor's Release
3. Transfer, if you live out of state
4. W-9
5. Student Bio Form
6. Check for \$45 payable to TNHSRA